

The intent of this bid is to secure on-premises phone system equipment including hardware, software, licenses, training, and installation for use in all school and support facilities at Carl Junction R-1 School District in Carl Junction, MO. This hardware will fully replace the existing phone system. In order to receive consideration, the proposal must meet the requirements described in this document. Specific product descriptions and quantities are listed below. It is the vendor's responsibility to ensure the submitted proposal meets the bid specifications.

Each vendor may submit a single proposal. These specifications enumerate the basic needs of the district's phone system. Due to the differences in phone system hardware, there may be better suited options than detailed. If your proposal differs from these specifications, contact Marshal Graham (below) to align your proposal with district needs.

Phone System Product List	Quantity
Item Specification and Description	
Avaya, Cisco, ESI, Mitel, or Shortel manufactured hardware Centralized administration of all phone system components Support a single PRI servicing entire district Support all campus buildings connected via district owned fiber optic network Support analog phone connections Gigabit IP phones VLAN Support LLDP support SIP support Inbound and outbound Caller ID support	Support 6 Schools 3 Administrative buildings
Basic phones – model will vary by manufacturer Two line access Programmable keys Voicemail indicator and key Speakerphone Transfer key Hold key	174
Premium phones – model will vary by manufacturer Two line access (minimum) 18 programmable keys (minimum) Busy/in-use/status indicator for programmed extensions Voicemail indicator and key Speakerphone Transfer key Hold key	44
Expansion/Attendant console – model will vary by manufacturer 50 programmable keys (minimum) Busy/in-use/status indicator for programmed extensions	6
Analog connections – model and implementation will vary by manufacturer Provides dial tone access to traditional analog devices such as fax machines and monitoring systems	31
Warranty Minimum of 5 years manufacturer warranty including hardware replacement.	
Installation Initial installation including any new cabling or supplies required to complete the project.	
Training On-site training for staff covering complete phone system usage. On-site training for IT staff covering system administration and maintenance.	

Phone Locations

Location	Basic Phone	Premium Phone	Analog	Total (by location)
Primary K-1	34	5	8	47
Primary 2-3	17	4	3	24
Intermediate	34	4	2	40
Junior High	22	4	4	30
High School	43	6	6	55
Satellite School	2	2	2	6
Administration (3 buildings)	22	18	6	46
Total (by type)	174	43	31	248

Dates and Contact Information

Bid deadline: May 17, 2018 9:00 am

Location: Carl Junction R-1 Schools
Phone Bid/Marshal Graham
206 S. Roney
Carl Junction, MO 64834

The sealed bid must include the vendor name, address, phone number, and name of person submitting the bid. The bid is to be submitted by an authorized representative who has the authority to enter into a contract with the School District on behalf of the bidder. Bid submissions may also be made via email to mgraham@cjr1.org. Emailed proposals must be in PDF format.

Bid Opening: May 17, 2018 10:00 am

Location: Carl Junction R-1 Schools
206 S. Roney
Carl Junction, MO 64834

All inquiries or requests for information related to this proposal should be directed to:

Carl Junction R-1 Schools
Attn: Marshal Graham
206 S. Roney
Carl Junction, MO 64834
Phone: (417) 649-5745
Email: mgraham@cjr1.org

Right to Reject Proposals

The Carl Junction R-1 School District reserves the right to waive technicalities or to modify the scope and specifications of the project as necessary including but not limited to adding, changing, or deleting equipment, locations, and services. The Carl Junction R-1 School District reserves the right to reject any or all bids and to accept any partial or full proposal deemed to be in the best interest of the School District.